

A Regular Meeting of the Facilities Committee of the Board of Commissioners of St. Tammany Parish Hospital Service District No. 1 was held on March 12, 2024, in the Boardroom of St. Tammany Parish Hospital in Covington, Louisiana.

Members Present

Mr. James Core, Chairman
Ms. Kasey Hosch, Member, Board of Commissioners
Mr. Wilson Bulloch, III, Member, Board of Commissioners

Also Present

Mr. John Evans, Chairman, Board of Commissioners
Mr. Tom Davis, Member, Board of Commissioners
Sue Osbon, Ph.D., Senior Vice President, CMO
Mr. Ed Dillard, Member, Board of Commissioners
Dr. Merrill Laurent, Medical Staff Representative, Board of Commissioners
Ms. Joan Coffman, President, and CEO
Dr. Patrick Torcson, Senior Vice President, CMO
Ms. Sharon Toups, Senior Vice President, COO
Ms. Sandra DiPietro, Senior Vice President, CFO
Ms. Kerry Milton, Senior Vice President, CNO
Mr. Craig Doyle, Vice President, Chief Information Officer
Mr. Randy Willett, Project Management Director
Mr. Brandon Talley, Support Services, Construction Supervisor
Mr. Keith Barrè, Architect, FLWB
Ms. Becky Parks, Architect, FLWB
Mr. William "Bill" Jones, General Counsel
Ms. Joy Derise, Recording Secretary

Guest(s):

Ms. Midge Collett, VP/Chief Compliance Officer

CALL TO ORDER The meeting was called to order at 12:30 p.m. by Mr. James Core, Chairman, Facilities Committee. A quorum was present.

CONSENT AGENDA Motion was made by Ms. Hosch, duly seconded by Mr. Bulloch, to accept the items presented under the Consent Agenda without deliberation or discussion. Motion carried without dissent.

REPORTS – CONSTRUCTION UPDATES

Interior Renovations and Additions:

Presentation:

Mr. Barrè reviewed Interior renovation and SSB addition and provided an update on the status of the project. For Project #2 (Dietary), once LDH has approved, kitchen will be occupied. There is a plan in place to de-mobilize the trailers being used for kitchen operations. The next step is to renovate the dining area and then the project will be finished. Several other projects are in the stages of completion.

Financials:

Randy Willett presented the Financials for the Interior Renovation and Support Services Building Addition. The project budget to date is \$33,660,000. The contract balance to finish (includes Retainage) is \$2,817,038. Days added by change order are 39.

ASC Project:

Mr. Barrè reviewed the construction progress for the ASC project. Photographs were included. The majority of the work remaining is all internal. There have been no additional rain days requested for February. A recap of the

schedule was provided with adjusted date of occupancy January 2024. Discussion held regarding the generators and the retaining walls.

GME – Family Practice Clinic:

Mr. Barrè provided construction progress on the GME/Family Practice Clinic. Photographs were included. The lease/rent began on February 1. The US Postal Service has acknowledged the new address in their system and currently waiting on CMS license approval. A Ribbon Cutting/Open House is scheduled for April 26.

Endoscopy Room No. 1 Renovation Project:

Mr. Barrè reported that notice to proceed was issued March 11. The work not dependent on Long Lead Items will begin this week.

Covington Clinic Demolition:

Mr. Barrè reviewed the construction progress. Final grading and seeding of fill dirt has been completed, the site fencing has been removed and As-Built Survey is the only remaining item and is in progress. Anticipate geotechnical engineer to begin borings for the Women’s and Children’s Medical Office Building on March 18.

NEW BUSINESS

Vectura Consulting Final Report:

Ms. Toups reported there was an emergency event with the engineer that conducted the pedestrian circulation study and therefore, the final report has not been received yet. When received, the executive team will review the recommendations and develop a plan to address short-term solutions and long-term decisions and the strategy will be presented to the Board.

OLD BUSINESS

Women’s and Children’s Center of Excellence - Planning

Ms. Toups provided an updated presentation for the proposed Women’s and Children’s Center of Excellence project. The first floor schematic design is completed and Ms. Dionne Williams is working with FLWB to layout the STHS OB/GYN clinic on the second floor. An Opinion of Cost statement from FLWB was provided. Discussion ensued. It is Management’s recommendation to keep the Parenting Center in the Center of Excellence under one roof. It is also recommended that the project include the foundation for a future third floor build out and to pursue purchase of the Landwehr site to allow for the parking requirements.

Cardiovascular Services – MOB Planning

Ms. Toups reported that meetings continue to discuss backfilling the Covington Surgery Center with Cath Lab. The physicians involved are conducting site visits to identify equipment needs.

Human Resources – 725 West 11th Avenue

Mr. Willett worked extensively with the insurance adjustor and was able to obtain agreement to the insurance company paying an additional \$560,000. The project budget is estimated at \$1M and the recommendation is to move forward with the project.

Resolution Approving FLWB Architectural Agreement for the Human Resources Building Renovation:

Mr. Jones presented Resolution Approving FLWB Architectural Agreement for Human Resources Building Renovation to recommend forwarding to the Full Board for approval. A motion was presented to approve the resolution, and was accepted.

Resolution Authorizing Advertisement for Bids for Renovation for Human Resources Department and Establishing a Bid Threshold:

Mr. Jones presented Resolution Authorizing Advertisement for Bids for Renovation for Human Resources Department and Establishing a Bid Threshold to recommend forwarding to the Full Board for approval. A motion was presented to approve the resolution and was accepted.

EXECUTIVE SESSION Upon motion by Mr. Bulloch, duly seconded by Ms. Hosch, the Committee entered Executive Session to discuss strategic planning, pursuant to any of the following: (i) LSA-R.S. 42:17 (Exceptions to open meetings), (ii) LSA-R.S. 44:7(D) [Hospital records]; (iii) LSA-R.S. 42:16 (Executive sessions); (iv) The Enhanced Ability to Compete Law (LSA- R.S. 46:1071 et. seq.); or (v) records that relate to the personal privacy of individuals who serve on the Board or at St. Tammany Health System and are protected by the Louisiana Constitution, Article I, Section 5. Of note, there is no public participation.

- Motion Carried Without Dissent.

1:38 p.m. Entered Executive Session

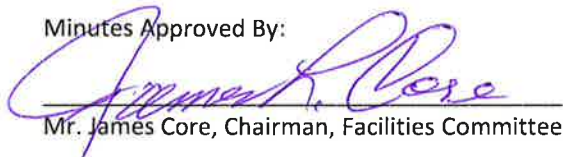
3:23 p.m. Returned to Open Session

MOTION TO ADOPT RESOLUTION, FACILITIES COMMITTEE'S RECOMMENDATION TO APPROVE RESOLUTION APPROVING FLWB ARCHITECTURAL AGREEMENT FOR THE HUMAN RESOURCES BUILDING RENOVATION. Motion was made by Mr. Bulloch, duly seconded by Ms. Hosch, Facilities Committee's recommendation to Approve Resolution Approving FLWB Architectural Agreement for Human Resources Building. Forward to the Board of Commissioners meeting for Ratification.

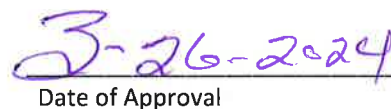
MOTION TO ADOPT RESOLUTION, FACILITIES COMMITTEE'S RECOMMENDATION TO APPROVE RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR RENOVATION FOR HUMAN RESOURCES DEPARTMENT AND ESTABLISHING A BID THRESHOLD. Motion was made by Mr. Bulloch, duly seconded by Ms. Hosch, Facilities Committee's recommendation to Approve Resolution Advertisement for Bids for Renovation for Human Resources Department and Establishing a Bid Threshold. Forward to the Board of Commissioners meeting for Ratification.

The meeting adjourned at 3:24 p.m.

Minutes Approved By:



Mr. James Core, Chairman, Facilities Committee



Date of Approval